

Chenango Arts Council
Board of Directors Meeting Minutes
February 15, 2024
Chenango Arts Council

Present: J. Eaton; ME. Emerson; L. Feigenbaum; R. Fuller; S. Green; G. LaMonica; V. Lee; A. O'Neill; D. Reppert; J. Skundrich (joined at 4:57)

Not Present: J. Baldwin; E. Genute; M. McKown

Quorum was reached.

I. Call to order at 4:34 PM

II. Approve Minutes: Accepted as presented. Motion to approve by R. Fuller; seconded by J. Eaton

III. Treasurer's Report: Presented by Assistant Treasurer R. Fuller

- Revenue – \$185,920; still includes \$42,672.98, which is also listed under expenses. Will be a “wash.”
 - Positive highlights- Monies from Foundations and Donations.
 - D. Reppert inquired what made up the donations and from foundations.
 - A. O’Neil explained:
 - CAC received \$1,000 for the Lucy Funke scholarships; Network for Good; small amounts from individuals
 - Willard Foundation – Received 2 checks; first is for \$9,000 and second is for \$12,000.
 - Mottz – Received \$10,000.
- Expenses – In-line; where expenses are expected to be at this time.
 - Highlights/Discussion:
 - Row 6187: DRI; \$42,672.98 was refunded by NBT Bank.
 - V. Lee inquired about expense for class and workshop instructors. Discussed how M.B. Miller secured a grant for the workshops.
 - R. Fuller reported that interest was higher; considered when budgeting.
 - Performances: One more show within this fiscal year; some show covered by grants
 - No more large expenses forecasted for the remainder of this fiscal year.
- Accounts –
 - General Checking - \$23,816.78 in general checking
 - Restricted Account - \$7058.79 in restricted account
 - Line of Credit - \$80,000; R. Fuller reported that the line of credit is available. \$20K for DRI Sound deposit was refunded on 1/08/2024.

IV. Committees – Sign Up Sheet Had Been Distributed Via Email; reviewed who signed up for each committee.

a. Committees of the Board

i. Executive

ii. Audit / Finance

b. Committees of the Corporation

i. Board Development: D. Reppert, M.E. Emerson, and M. McKown are on committee; anyone can contribute ideas.

ii. Membership – Have not had anyone on this committee in recent years and membership numbers have been down; L. Feigenbaum and D. Reppert to be on committee. Will brainstorm ways to get the word out and to reach the community. G. LaMonica asked if annual memberships go by calendar year or renewal date. Question was asked if we send out a friendly membership renewal reminder? A committee member could do this. A. O’Neil to put membership list on the portal.

iii. Performance – Committee brainstorming how to increase attendance. M.E. Emerson and G. LaMonica on Committee; meets 1x/year. M.E. Emerson talked with Frank Revoir; suggested having a Ryan Clan show every other year. Possibly having Gil next year. Performances are “bread and butter” of CAC.

- Discussed Fees and tech writer with hotels, etc. prior to booking the show. Norwich Theater Company Inc. (NTCI) do tech for the performances.

iv. Gallery – S. Green reported on work and status of committee; currently have a call out for show proposals and musicians for show openings.

v. Facilities – S. Green explained the joint CAC & NTCI Google calendar for building use.

c. CAC Ad Hoc Committees

i. Fundraising – M.E. Emerson; J. Baldwin; L. Feigenbaum; M. McKown on committee

ii. Special Events – M.E. Emerson; J. Baldwin; L. Feigenbaum; M. McKown; D. Reppert; and V. Lee on committee. Planning a 2024 Gala; M. McKown Chairing this event. To schedule an initial meeting. Others to be on committee – Bernie Windsor, Kelly Reppert, Alicia Lally. To not schedule on weekend when hunting season starts.

iii. Grants for Teachers – No updates at this time.

V. Executive Director’s Report

- DRI paperwork moving along

- CAC received first \$5,000 from the County; second half due in June 2024.

VI. Continuing Business - None

VII. New Business - None

VIII. Adjourn: Motion to adjourn: V. Lee. Second: G. LaMonica. Motion carried. Meeting adjourned at 5:16p.m.

Next Exec Meeting – Thursday, March 14, 2024 at 4:30 via Zoom

Next Full Board Meeting – Thursday, March 21, 2024 at 4:30PM at Arts Council

Minutes recorded and submitted by S. Green, Secretary
Reviewed by A. O'Neill, ED