

9/21/2023 CAC BOD Meeting

[In Attendance: Via Zoom: Joseph Skundrich; Greg LaMonica; Roy Fuller; Sarah Green; Elaine genute (Camera off); In-Person – Denise Ruppert (Board President); Mary El Emerson (Board Vice President); Megan Carnachan?? (Married Name?); Virginia Lee; Joni Eaton; Alecia O’Neil]

- July 2023 BOD Minutes Joe 1st; Jim 2nd; All approved
- Financials – By Treasurer Joe 2 months into fiscal year – At 17 % of the budget
 - Revenue at 26%
 - NTCI has caught up payments from what was owed last fiscal year; Rental at 46%
 - individual donations are up
 - \$15000 from Foundation
 - Show season to start.
 - Expense - \$38,000 or 21% of budget
 - \$130/mo for bookkeeping – Will finish year at \$7500; will not go up much from where we are now
 - Discussed – Densie suggested we look at lower options; Alecia asked Steve at Cwynar to provide quote for the next year; not a full audit, just a review.
 - Rent is over budget; timing. Rent will follow contract
 - Running a little above on payroll; will see things come through down due to healthcare expenses
 - &18,797 deposited after 9/13/2023; not reflected here.
 - Drawn half of line of credit (\$40,000; half is for the DRI Sound Deposit)
 - Taking 2nd draw on endowment in January; donations are up so may be taking a smaller draw later in fiscal year than what was budgets
- Committees
 - Audit Finance Committee – Bylaws allow for this subcommittee.
 - Board Development Committee –
 - Resignations –
 - Michelle Lash-Ruff resigned due to employment commitments
 - Laura Rowe resigned due to other commitments; 1 Thursday per month for board meetings and second Thursday as Secretarial commitments.
 - Can appoint someone to be interim successor before next annual meeting
 - In dire need of a Secretary – For Board Meetings and for Executive committee, and whatever committees you would like to be a part of.
 - Can have 8 to 14 on the Board
- Performance Committee –
 - Cash Bar at Performances – Executive Committee Discussed
 - Is this a draw to get more attendees to show.

- Going to try it with Film and Strings & Christmas Show – promoting accordingly
 - Dave Sholt does this regularly (from Ninas)
 - Dave takes care of license, insurance, and servers
 - Is this a draw to get more attendees to show.
 - Going to try it with Film and Strings & Christmas Show – promoting accordingly
 - Concerns/Questions/Suggestions –
 - Jim concerned about CAC being sued if someone became injured due to alcohol? Would be on Dave’s insurance first
 - Location? Asked by Greg – Would be in green room.
 - Should we have CAC name on Dave’s insurance policy? Asked by Greg
 - When – During 20 minute intermission or prior to show if no intermission
 - Will have choices for those who do not choose alcohol
 - Limit size of cups
 - Megan suggested – Talk with the Colonia to ask how they did it
- Gallery Committee–
 - Just had opening on 09/15/2023
 - Next is October 13, 2023 – Bill McMullen
- Fundraising Committee-
 - Denise would like to see us to create a fundraising committee
 - Ideas –
 - Golf Tournament during non-Gala year –
 - Just the tournament with light snacks and awards afterwards
 - Who would like to be on a Fundraising Committee – Megan; Elaine (Depending on Status of Future grants for Teachers)
- Grants for Teachers
 - Elaine Genute to update –
 - Zoom Meeting with Mark Golden & Jodi O’Dell
 - Had several attempts to arrange meeting
 - Having change in direction – instead of financial sponsorships, will be donating \$5000 worth of Golden Paint Product gift certificates
 - Will need to meet again to discuss –
 - Mark contacted Alecia on 9/21/2023 – In addition to \$5000 gift certificates, will provide \$2500 cash for the CAC to administer the program
 - Board discussion –
 - When to Schedule next GFT Meeting to discuss plan of approaching program?
 - Scheduled for Wednesday, 10/4/2023, at 4:30PM at CAC or Zoom
 - Do we still want to run program?
 - Could we find another sponsor/donor of the project?

- Joni Eaton asked –
 - Would people need to drive to New Berlin? OR can you order it online and ship it? Yes, they can ship it.
 - Discussed “What is Art?;” “How can we bring it into the classroom?”
 - Megan suggests Art Therapy?
 - Alecia talked about from Chenango County School Board Association meetings that counselors are limited; this may help students and teachers/staff
- Executive Director Report
 - Chenango Board Superintendent Meeting –
 - Submitted Approved for \$10,000 –
 - \$5000 in March 2024
 - \$5000 in June 2024
 - May ask for more for next fiscal year
 - Online
 - Alecia working on putting everything online
 - BOD Members will have individual logins with passwords on website:
 - Endowment Statement
 - Contact List
 - Board Handbook
 - Board Meeting Documents
 - Alecia will continue to send to folks if needed
 - Show Season
 - Up and tickets for sale
 - Can pick on seats online
 - Not doing season tickets this year – so seats will not be blocked due to prime seats being left empty during shows
 - There all season packages available as a member
 - Fundraiser with NTCI
 - Murder Mystery September 23, 2023, 7PM
 - No dinner served
 - 5-6 characters and audience follow along; moves from Gallery to stage
 - Willard Trust – Two checks received
 - \$15K & \$10,105
 - \$20 K Individual Donations
 - Gillmore Foundation
 - \$2500 – for musicians to play before show
 - NYSCA – Opportunities for other grant funding
- VI – No continuing Business
- VII – No new Business
- To adjourn - Jim motioned; Roy second
 - Meeting adjourned at 5:36PM