

Chenango Arts Council  
Board of Directors Meeting Minutes  
April 18, 2024, 4:30PM  
Chenango Arts Council & Zoom

Present: (Via Zoom & In-Person) J. Baldwin; L. Feigenbaum; E. Genute; G. LaMonica; V. Lee; M. McKown; A. O'Neil; J. Skundrich

Not Present: J. Eaton; R. Fuller; S. Green; D. Reppert

Quorum was reached.

I. Call to Order: at 4:32pm

II. Approve Minutes:

- Motion to accept Minutes by J. Skundrich & Second motion by V. Lee

III. Treasurer's Report: Presented by J. Skundrich

- Revenue: Month end, March 2024; 3 months remaining in fiscal year. If linear, would be at 75% of budget;
  - Income 193,800; must subtract the \$42,000; true income is \$151,000
    - \$26,000 below budgeted income with 3 months to go
    - We did not take \$43,000 second draw from the endowment
  - \$10,000 additional revenue expected
    - Another \$5,000 coming in from County in June
    - Ticket Sales – Will have more ticket sales coming in
    - Rental
  - \$16,000 below budget on income.
  - G. LaMonica inquired about ticket sales budgeted income and the % of the budget at this time.

• Expenses:

- J. Skundrich reported \$190,000; need to net out the \$42,000 from DRI. Really at \$148,000
- 30,000 under budget with expenses; at 82%. Running a little heavy with expenses.
  - Interest
  - DRI project is costing us some funds.
  - Office supplies is at \$6190; over budget. A. O'Neil reported the new computer and hospitality drove the variance from what was budgeted.
  - June rent is paid in July last year; in the 2022-2023 budget, had 11 months rent. This year's budget have 13 months of rent.
  - DRI- \$138,000 available on Bridge loan.
- J. Skundrich foresees us finishing the year around \$10,000 over budgeted expenses. Without taking additional draw on the Endowment. Will be meeting to talk about new budget for next year.
  - Authorized a draw on the line of credit to c

- A. O’Neil reported where Bank account currently is at and line of credit available is at \$70,000
- J. Baldwin made motion to approve Treasurer’s Report; second by V. Lee. Approved by all members present.

IV. Committees – Sign Up Sheet Had Been Distributed Via Email; reviewed who signed up for each committee.

a. Committees of the Board

- i. Executive – Taking draw on the line of credit; no other updates
- ii. Audit / Finance – No updates; D. Reppert and A. O’Neil taking care of audit with Cwynar

b. Committees of the Corporation

- i. Board Development: M.E. Emerson asked if anyone thought of any candidates for the BOD.
- ii. Membership: Membership is growing with artists who will be showing in the gallery purchasing membership; 2 non profits utilizing and subdivision of First Transit. Could still use an event of some kind to push membership.
  - M.E. Emerson suggested social gathering.
  - 180 people interested in coming to John Antonowicz gallery show. May be able to help push membership; opening is at 4/19/2024.

iii. Performance:

- Amber Perkins and Donna Freck – Have a direct connection to them
- 12/24 Performance: A. O’Neil, signed contract for 12/24
- Dolly Parton coming to town; will meet with performer tomorrow via zoom
- Ballet in Spring – Mother Goose (instead of Cinderella due to cost)
- M.E. Emerson called today and left VM for Frank Revoir of the Ryan Clan for 2025 for the Ryan Clan; Gil – possible show in Spring of 2025.
- ii. Gallery: John Antonowicz show opening tomorrow night; Mike Furman to play music at opening.
- iii. Facilities- No updates

c. CAC Ad Hoc Committees

i. Fundraising Committee – No updates

ii. Special Events (Gala Committee): M. McKown reported. Mary Beth created Save the date and confirming music. Theme is “diamonds & bowties”. Had a great initial meeting. Will meet with Heather at the Country Club next Tuesday at 5PM. Local Artist to write a letter being done to support the arts in Chenango County; M.E. Emerson working on this. Looking for testimonial; recommendation for the Arts Council. ME.Emerson to forward the letter to M. McKown and to A. O’Neil. Ryan to be included.

- G. LaMonica suggested Marsha, artist from Sherburne, also.

iii.Grants for Teachers: 2 Arts Council applications; 1 for Golden Gift Certificate and other inquiries. E. Genute; Meeting coming up in May once applications are due; due on May 3, 2024. E. Genute asked if CAC could call principals/schools to remind people to apply. O'Neil to mention to Chenango County Schoolboard Association during April 29, 2024 meeting. A. O'Neil to call principals and possibly go in person.

#### V. Executive Director's Report:

- MaryBeth Miller got Community Foundation Grant for \$5000 for upcoming season. Need officer to review and give okay for the Board authorization to move forward; M.E. Emerson to do.
- O'Neil met with Sal Testani and Eric Scribner to help with Environmental Impact Study submitted for the DRI; Eric helping with. Can also get extension for March 2025 deadline if needed to finish the theater. Have to get bids for the theater, but do not have to do the Environmental Impact Study again. No comments or concerns from the BOD

#### VI. Continuing Business - None

#### VII. New Business –

- Must Set a Budget Meeting Date: A. O'Neil to send out a couple of dates. J. Skundrich can do Monday, April 29, 2024; via Zoom at 4:30PM. D. Reppert, R. Fuller, G. LaMonica (may not be able to attend), J. Skundrich

#### VIII. Adjourn at 5:24PM: Motion to adjourn by J. Baldwin & second by V. Lee

Next Executive Committee Meeting on May 9, 2024 at 4:30PM via Zoom

Next Board Meeting on May 16, 2024 at 4:30PM

[CAC Board Meeting Minutes Respectfully Submitted by S. Green]