

Chenango Arts Council  
Board of Directors Meeting Minutes  
REVISED

May 16, 2024, 4:30PM

Chenango Arts Council & Zoom

Present: (Via Zoom & In-Person) J. Baldwin; L. Feigenbaum; R. Fuller; E. Genute; S. Green; G. LaMonica; V. Lee; M. McKown; A. O'Neil; D. Reppert; J. Skundrich

Not Present: J. Eaton

Quorum was reached.

I. Call to Order: at 4:35pm

II. Approve Minutes:

- Motion to accept Minutes by J. Baldwin & Second motion by R. Fuller

III. Treasurer's Report: Presented by J. Skundrich

- Revenue: Month end, April 2024; 2 months remaining in fiscal year. If linear, would be at 83% of budget;
  - Income at \$198,274; drops to true income of \$156,000 after we subtract the \$42,000 DRI money
  - \$7,000 additional revenue expected
    - Ticket Sales – Will have more ticket sales coming in; at \$4,400
    - Rental
  - Will compare projected revenue to expected expenses; we are \$14-15,000 below budget
- Expenses:
  - J. Skundrich reported \$209,000; need to net out the \$42,000 from DRI. Really at \$177,878
  - Will finish the year around \$175,000; \$14-15,000 in the red
    - \$4500 to pay for the last show
  - Authorized a draw on the line of credit
    - A. O'Neil reported where General Bank account currently is at and line of credit available is at \$70,000
  - May 23, 2024 at 4:00PM is Budget Meeting; all are welcome

#### IV. Committees

##### a. Committees of the Board

- i. Executive –no other updates
- ii. Audit / Finance – No updates;

##### b. Committees of the Corporation

i. Board Development: M.E. Emerson reported on new Officers for 2025. M.E. Emerson has possible suggestion. Will get biographies for new possible Board Members. Must have ballots back before the June Meeting; A. O'Neil providing copies of letters to M.E. Emerson & G. LaMonica. Slate of who Executive Committee selects, but historically open officer recommendation up to the entire board. A. O'Neil will send an email to entire Board to review the slate of officers. Will need to let A. O'Neil know by 5/23/24 feedback.

- E. Genute asked if there is a minimum time that a person has to be on Board before holding an office. Answer is "no."

ii. Membership: Increase this fiscal year compared to last year; get a discount on performances as a member. Business Member and Non profit organizations

iii. Performance:

- o Murder Mystery on June 22, 2024 – A. O'Neil explained
- o 12/24 Performance: A. O'Neil, signed contract for 12/24
- o Dolly Parton coming to town; will meet with performer tomorrow via zoom
- o Ballet in Spring – Mother Goose (instead of Cinderella due to cost)
- o M.E. Emerson called today and left VM for Frank Revoir of the Ryan Clan for 2025 for the Ryan Clan; Gil – possible show in Spring of 2025.
- o Last show this fiscal year was on 5/11/2024; had a lot of sponsorships. Performed better than expected as far as audience number.

iv. Gallery: Opening next Friday with music.

v. Facilities- No updates; just DRI progress.

- a. DRI - Eric Scrivener with the City met with A. O'Neil; and met with Greg. Will meet with Chief of Police to be zoned properly. to help with Environmental Impact Study submitted for the DRI; Eric will be meeting with the state. Drawings to come back from the architect before the summer for the theater. May take until the end of 2026 to complete the theater. Will not have to do the Environmental Impact Study again. Our contract with the state expires in March of 2025; Eric will help A. O'Neil to get an extension if needed.

- b. D. Reppert asked about the elevator; A. O'Neil mentioned that is CHIP

##### c. CAC Ad Hoc Committees

- i. Fundraising Committee – No updates

ii. Special Events (Gala Committee): M. McKown reported. Mary Beth created Save the date and confirming music. Setting Sponsorship levels. To meet with Will from Live Event New York. Theme is “diamonds & bowties”. All set with menu and Heather at the Country Club.

iii. Grants for Teachers: E. Genute reported that all Arts Council applications were approved; not all Golden applications were approved due to the students not being the right age group. June 12, 2024 at 5:00PM for awards.

V. Executive Director’s Report:

- A. O’Neil, D. Reppert & M.E. Emerson comfortable with the preliminary budget
- Received second \$5,000 from the County

VI. Continuing Business - None

VII. New Business – None

VIII. Adjourn at 5:18PM: Motion to adjourn by J. Baldwin & second by R. Fuller

Next Executive Committee Meeting on June 13, 2024 at 4:30PM via Zoom

Next Board Meeting on June 20, 2024 at 4:30PM

[CAC Board Meeting Minutes Submitted by S. Green]