

Chenango Arts Council  
Board of Directors Meeting Minutes  
July 20, 2022  
Hybrid Meeting

Present: J. Baldwin; A. Burns; ME. Emerson; R. Fuller; S. Green; V. Lee; A. ONeill; D. Reppert; M. McKown; J. Eaton

Not Present: M. Lash-Ruff; G. LaMonica; E. Genute; J. Skundrich

Quorum was reached.

- I. Call to Order: Meeting was called to order President A. Burns at 4:30 p.m.
- II. Approval of FY 2023-2024 Budget
  - The proposed budget for 2023-2024 was presented and reviewed.
  - Budget includes a \$43,152.00 additional endowment draw in January 2024 to offset deficit.
  - Motion to approve the 2023-2024 budget as presented, which includes a 5 % endowment draw and a \$43,152.00 additional endowment draw to be evaluated and confirmed in January 2024: A. Burns. Second: J. Baldwin. Unanimous approval from those present. Motion carried. 2023-2024 Budget approved.
- III. Approval of Minutes: The minutes of the 6/15/23 Board of Directors meeting were presented via email. Motion to accept the minutes as presented: J. Baldwin. Second: R. Fuller. Motion carried. Minutes accepted as presented.
- IV. Committee Reports: Board Development
  - Joni Eaton and Megan McKown were introduced and welcomed.
  - Board Ballot Results
    - J. Baldwin has agreed to renew for another 3-year term.
    - G. LaMonica, M. Lash-Ruff, L. Rowe, J. Eaton, and M. McKown to begin new 3-year terms.
    - All Board members voting by mail and email were in favor of accepting the ballot in its entirety as presented.
  - Officers for 2023-2024
    - Proposed Slate of Officers
      - President: Denise Reppert
      - Vice-President: Mary El Emerson
      - Treasurer: Joe Skundrich
      - Assistant Treasurer: Roy Fuller
      - Secretary: Lora Rowe
    - No additional nominations were received from the floor.
    - Motion to approve the slate of officers as presented in its entirety: D. Reppert. Second: J. Baldwin. Unanimous approval from those present. Motion carried.

V. Treasurer's Report

- The July 2022 – June 2023 FY Statement of Activity as of 6/30/23 was presented and reviewed.
  - Actual Total Revenue of \$163,718.71 – 100.52% of budget
  - Actual Total Expenditures of \$162,809.36 – 99.96% of budget
  - General Checking: \$11,021.21
  - Line of Credit Balance: \$20,000.00
  - Reviewed significant changes and financial statement line items
- Downtown Revitalization Initiative (DRI) – Information sent via email
  - CAC awarded \$570,000 to renovate theater
  - Bridge Loan
    - NBT has approved a bridge loan in the total amount of \$570,000 to allow us to have the work done.
    - Will be repaid when we receive reimbursement from the state.
    - Motion to approve the recommendation of Executive Director Alecia ONeill to take a first draw on the bridge loan from NBT Bank in the amount of \$200,000 and for President Denise Reppert and Executive Director Alecia ONeill to be signers for DRI/NBT bank transactions: R. Fuller. Second: J. Baldwin. All were in favor. Motion carried.

VI. Executive Director's Report: Will send out a monthly ED Report going forward to be sent out with the Board documents prior to meetings.

VII. Continuing Business: Grants for Teachers Update

- ME. Emerson briefly described the GFT program
- Have received 24 positive responses from our recent outreach effort/survey of teachers
- Will be approaching Mark Golden with a proposal for his consideration for funding for the program
- Action: A. ONeill to send GFT documents to M. McKown and J. Eaton.
- Action: Denise to have Elaine add J. Eaton and M. McKown to GFT Committee.

VIII. New Business: Reminder – No BOD meeting in August.

IX. Adjourn: Motion to adjourn: J. Baldwin. Second: R. Fuller. Motion carried. Meeting adjourned at 5:45 p.m.

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Minutes recorded and submitted by D. Reppert, Secretary

Reviewed by A. ONeill

PENDING: J. Skundrich approval of verbiage regarding DRI/NBT bridge loan in these minutes and also minutes of the Executive Committee of July 13, 2023 regarding same subject.

Next Executive Board Meeting: Thursday, August 10, 2023 at 4:30 – Zoom

Next Board of Directors Meeting: Thursday, September 21, 2023 at 4:30 – CAC

**Chenango Arts Council**  
**Facilities Committee Report**  
(July-August 2023)

[Facilities Committee Members: Alecia O’Neil, CAC; Mary Beth Miller, CAC; Marty Kuhn, NTCl; Terry Colf, NTCl; Sarah Green, CAC Board Member]

- In July, there was a plumbing issue during a show; Mike fixed it
- Weeks of July 31, 2023 and August 7, 2023- Kids Summer Art Camp
- Friday, August 18, 2023- Gallery Opening
  - Gallery Committee to help Mary Beth hang pieces on August 15th at 4:00PM
- September 23, 2023 at 7:00PM- Interactive Murder Mystery Show in the Theater
  - Marty of NTCl and artist committee are developing a preliminary plot