

Chenango Arts Council  
Board of Directors Meeting Minutes  
June 20, 2024, 4:30PM  
Chenango Arts Council In-Person & Zoom

Present: (Via Zoom & In-Person) J. Baldwin; M.E. Emerson; L. Feigenbaum; R. Fuller; S. Green; G. LaMonica; M. McKown; A. O'Neil; D. Reppert; J. Skundrich

Not Present: J. Eaton; E. Genute; V. Lee

Quorum was reached.

I. Call to Order: at 4:34pm

II. Approve Minutes:

- Motion to Accept Minutes as Corrected by J. Baldwin & Second motion by R. Fuller

III. Treasurer's Report: Presented by J. Skundrich

- Revenue: 11/12 of the way through budget
- Expenses:
  - J. Skundrich reported \$194,970 with DRI money already out; revenue is \$20,000 more than expenses
    - Projected to end with \$10,000 more than expected; at end of fiscal year due to payroll
    - \$10,000 in restricted account
    - Line of credit available is at \$70,000
    - General checking is now at \$20,305.35
    - A. O'Neil spoke with Maryanne Scheer about getting 5% endowment; should receive prior to needing to reach into the line of credit; should cover cash flow expenses in the month of July 2024.
- 2024-2025 Budget for Approval
  - \$201,000 Total Revenue projected for the year; expenditures is also \$201,000
    - Income – Budget is conservative
      - Showing \$10 K from county
      - Corporate donations - \$25.5 K
      - Theater – Reasonable revenue number; \$18,000
      - Workshops - \$4,000

- Membership - \$5,500
- Fall 2024 Gala- Expectation of \$24,000 in Revenue; will net \$17,500
- Advertising
- Endowment - \$20,000
- Expenditures – In line with what we have in the past
  - Will charge credit card surcharge fees to offset
  - Interest on monies we are borrowing
  - Legal Fees budgeted - \$12,260
  - Utilities - \$15,000 (go up about 10% each year)
  - Telephone/Internet is flat
  - Fees of performers - \$30,000
    - Travel and lodging expenses are contractual
  - Payroll – will go up slightly in 2024-2025
- **Motion to accept proposed budget for 2024-2025 Fiscal Year: Motion by G. LaMonica; second by J. Baldwin. All are in favor.**
  - **Budget for 2024-2025 Fiscal year has been adopted as presented.**

#### IV. Committees

##### a. Committees of the Board

i. Executive –D. Reppert as President; M. McKown as

No one nominated anyone else from the floor

**J. Baldwin is made motion to accept slate of officers as presented; G. LaMonica seconded the motion**

ii. Audit / Finance – No updates;

##### b. Committees of the Corporation

i. Board Development: M. McKown presented the basic information that was collected from potential new board members; if candidates are unable to commit to the time; to consider volunteering in a different capacity.

-Received part of application from Kelly Reppert; Chawgo submitted completed application to a. O'Neil. Whitney McCracken will submit an application for board member.

-Currently have 4 possible openings on the board.

- Would like to receive applications by June 21, 2024

ii. Membership: No updates

- iii. Performance: No updates
- iv. Gallery: Show not well-attended; have roster of musicians who will return.
  - a. Next exhibitor is Bill
  - b. Idea – NBT Employee Art Show; had spoken to Florence Doller about it.
    - i. Had a Paint & Sip
- v. Facilities- Report with minutes

c. CAC Ad Hoc Committees

i. Fundraising –

- MURDER MYSTERY June 22, 2024
  - Raffle Items – Cruise Through Norwich
  - Prize for whoever guess who the murderer is
- Fundraising Committee Meeting on June 27, 2024 at 4:30PM

ii. Special Events (Gala Committee): M. McKown reported. Mary Beth created Save the date and confirming music. Will send out sponsorship letters soon. Getting together silent auction items. D. Reppert secured an item from a potter.

iii. Grants for Teachers: June 12, 2024 at 5:00PM for awards; 12 Arts Council recipients. Accepted 4 out of 7 applicants from Golden. Mark Golden at Ceremony; all teachers spoke about their projects.

V. Executive Director's Report:

- A. O'Neil gave update on DRI; waiting to hear back from Fire Chief and Zoning Officer. Project is inside. Waiting to find out if we need a special permit; looking into if we need a sign stating is a NYSDRI project; got a quote for asbestos & lead paint. Eric Scrivener is assisting.

VI. Continuing Business - None

VII. New Business – None

VIII. Adjourn at 5:33PM: Motion to adjourn by J. Baldwin & second by L. Feigenbaum

Next Executive Committee Meeting on July 11, 2024 at 4:30PM via Zoom

Next Board Meeting on July 18, 2024 at 4:30PM

[CAC Board Meeting Minutes Submitted by S. Green]