

Chenango Arts Council
Executive Committee Meeting Minutes
October 12, 2023
Meeting Held Via Zoom

Present: ME. Emerson; R. Fuller; A. ONeill; D. Reppert; J. Skundrich

Quorum present for this meeting.

- I. Call to Order: Meeting called to order by President D. Reppert at 4:33 p.m.
- II. Review Minutes: Minutes of the 9/15/23 Executive Board meeting were presented via email and, by general consent, were accepted as presented.
- III. Treasurer's Report:
 - The July 2023 - June 2024 Fiscal Year Budget vs. Actuals as of 9/30/23 was presented via email.
 - Actual Total Revenue: \$76,465.29 – 42.99% of the budgeted \$177,878.00
 - Actual Total Expenditures: \$41,129.42 – 23.12% of the budgeted \$177,878.00
 - Checking Account Balance: \$44,301.22
 - Line of Credit Balance - \$40,000.00
 - Reviewed financials and discussed significant variances
 - Office Supplies - \$1,000 unbudgeted printer repair expense
 - Barefoot in the Park – 198 tickets sold and cleared over \$600
 - DRI
 - On track and under control
 - **ACTION:** A. ONeill to provide an update as part of the ED Report at the next BOD meeting
 - Some of the money in checking will be used for upcoming DRI expenses
- IV. Committee Reports:
 - Board Development
 - We need to fill the position of Secretary.
 - Have asked for a volunteer
 - Grants for Teachers
 - Mark Golden has agreed to give \$2,500 to be used for program administration in addition to 10 \$500 Golden Artist Colors gift certificates to be given to teachers.
 - MB. Miller is reaching out to potential sponsors.
 - Next committee meeting 10/18/23

- ME. Emerson suggested reaching out to Principle Design, Bill Polk, Perkins School of Dance, Curtis Lumber, Quality Lumber, Bailey Lumber, and Hobby Lobby.
- V. Executive Director's Report:
- Gallery Opening
 - 10/13 at 5:30 p.m. - Bill McLaughlin
 - Portraits of people who have been displaced by conflict
 - Will be selling his book
 - Free October movies started 10/11
 - Film & Strings
 - 10/28 at 7 p.m.
 - Dr. Jekyll and Mr. Hyde with the accompaniment of a trio of strings
- VI. Continuing Business: None at this time
- VII. New Business: Lucy Funke, a CAC founder and former Board member, passed away Monday. **ACTION:** A. ONeill to write up something to be sent to the family, a letter to the editor, a letter to past Board members, and an email blast.
- VIII. Adjourn: Adjourned by general consent at 5:21 p.m.

Minutes written and submitted by: D. Reppert, President

Reviewed by A. ONeill, ED

Next Exec. Meeting: Thursday, November 9, 2023 at 4:30 p.m. via Zoom

Next Board of Directors Meeting: Thursday, November 16, 2023 at 4:30 p.m. at CAC

11/06/2023 CAC Facilities Meeting

[In Attendance – for CAC: Alecia O’Neil (Executive Director), Marybeth Miller (Marketing & Development Coordinator) and Sarah Green (Board Member); and for NTCI: Terry Colf]

Discussion of Facilities Use During Next 1-2 Weeks:

11/06 – Ceramics Class in classroom, 8-9PM

11/07 – Bull Thistle Hiking Club meeting in conference room, 6:30-8:30PM

11/09 – CAC Executive Committee Meeting (Zoom)

- 6:30-9:30PM - NTCI has BOD Meeting

11/09 – Office Closed in recognition of Veterans Day

11/14 – 5:00-6:00PM – CCSBA w/Joe Angelina in Conference Room

- 6:00-7:00PM - Christmas Cards Workshop in Classroom

11/16 – 4:30PM - Full CAC BOD Meeting

11/20 – 5:30PM - Facilities to meet; will talk with Marty about Ballet

- To go over Ballet rider requirements; what Marty & Ed/Steven talked about
- Alecia or Marty to sign and return rider

Starting Week of 11/26 – Scrooge the Musical; beginning with light & sounds

Other Discussion:

- Terry reported that there is a light out in the lower stairway near soccer center and where props are kept; to talk with Mike.

- Drinking Fountain – Still has an “Out of Order” sign on it that Terry put up when there was brown water