

EXECUTIVE COMMITTEE
Denise Reppert Presiding
Thursday September 12, 2024 at 4:30pm
Zoom Meeting

[Present: M.E. Emerson; R. Fuller; S. Green; M. McKown; A. O'Neil; D. Reppert]

I. Call to order at 4:34PM

II. Review Minutes: Minutes accepted as presented.

III. Treasurer's Report

Income: Currently at \$46K (includes investment draw of \$20,544)

- a. Willard Foundation Contribution Received: Distribution was ~\$9K; 2nd distribution not in checking account yet; will bring it to over \$13K
- b. Will have an appeal in the Spring of 2025.
- c. D. Reppert raised over \$478 for CAC through Pampered Chef Fundraiser this summer.
- d. Chenango County allocation of funds: See below in E.D. Report.

Expenses: Currently at 16.7% of budget

- a. 6189 (Note) - Moving expense amount to "Hospitality" expense line.
- b. Operating expense is over \$12,242 for the month of August.

Accounts:

- Checking is at \$34K
- Line of Credit is at \$80K
- Endowment is at \$402,662.73

IV. Committees

a. Committees of the Board - No updates

- i. Executive
- ii. Audit / Finance

b. Committees of the Corporation

i. Board Development: New BOD members are engaged; A. O'Neil will schedule orientation. All BOD Members can attend orientation; orientation is mandatory for new BOD Members.

ii. Membership: Will begin sending reminders to renew membership; A. O'Neil reports that new membership software is up and running

iii. Performance (as of September 9):

1. Dolly Tickets: 149 (181 Tickets sold as of this meeting date)
2. Film & Strings Tickets: Free to public; 34 (\$40 donation)
3. 12-24 Tickets: 32
4. NY Ballet: 3

iv. Gallery:

1. NBT Employee Show & possibly separate show featuring artwork by NBT employees'

children; collaborating with Esperanza from NBT Bank.

2. Colorscape Student Art Show held in gallery

v. Facility: A. O'Neil presented report; holding meetings on 9/13/2024 at 2PM with Natasha & tech crew from Dolly Show and a regular Facilities meeting at 3PM.

c. CAC Ad Hoc Committees

i. Fundraising: Winery/Cider Bus Tour October 5; tour is being promoted

ii. Special Events:

1. November 2024 Gala:

- Meeting Wednesday Sept 11 5:00 @ CAC
- Sponsorships are down; M. McKown reported that Gala committee members have divided list of potential sponsors and will reach out in-person and will expand their list
- Invitations to be printed and mailed shortly
- October 7, 2024 meeting at CCC to review menu
- Will ask BOD Members to help collect bottles for the Bucket of Boos & Silent Auction Items

iii. Grants for Teachers: No Updates at this time

V. Executive Director's Report

a. DRI Update – Two Presentations at BOD Meeting September 19; 2 proposals to review and Eric to present. Permit process taking place in mid-October.

b. Chenango County Meeting September 12 – A. O'Neil asked for \$12K; CAC budgeted for 10K. CAC was allocated \$10K; will come in March.

VI. Continuing Business - None

VII. New Business - New BOD Members Orientation (Discussed above)

VIII. Adjourn

Next Exec Meeting

Thursday October 10, 2024 at 4:30 via Zoom

Next Full Board Meeting

Thursday September 19, 2024

[Minutes Submitted by CAC Board Secretary, Sarah Green]