

BOARD OF DIRECTORS  
Denise Reppert Presiding  
Thursday September 19, 2024 at 4:30pm

[Present: A. Chawgo; J. Eaton; M.E. Emerson; R. Fuller; E. Genute; S. Green; G. LaMonica; W. McCracken; M. McKown; A. O'Neil; D. Reppert; J. Skundrich]

I. Call to order at 4:35PM

II. Review Minutes - Change date to Saturday September 28, 2024 for Dolly Parton Show. Minutes accepted as amended.

III. Treasurer's Report - by R. Fuller

Income - Reflected in bottom line number; not in income yet

a. Willard Foundation Contribution Received

b. \$10K Approved for Chenango County (\$12K requested/\$10K budgeted)

- A. O'Neil reported that the Chenango County Board of Supervisors allotted \$10,000 to CAC, which is what was budgeted; can only ask for 10% more each year. Will ask for \$11K next year.

Expenses - at 16% of expenses fiscal ytd.

IV. SPECIAL GUEST: Erik Scrivener, Theater Renovation Proposals Review

- E. Scrivener reported on the 2 proposals received from Principle and LaBella
  - D. Reppert asked if BOD members had reviewed both proposals
    - A. O'Neil asked E. Scrivener to explain what is included in each proposal and the differences between both. E. Scrivener explained that from the \$370,000, Principle payment would be from, and the remainder is for contracting materials. Both given clear requests; both would work around CAC performance schedule.
      - A. O'Neil's opinion - Principle seems to be attached to the project as their father went to Norwich High School. A. O'Neil spoke with the same person with Principle every time; she spoke with someone different each time at LaBella. M. McKown knew of the work Principle had done with Blueox remodeling project. Principle is also doing another DRI project. LaBella talked about a sub-contractor in their proposal that could affect the cost.
  - BOD discussed prior work each company had done, including at UHS CMH in Norwich, NY
    - M. McKown asked if both companies would utilize the same contractors.
    - J. Skundrich discussed benefits of working with a local Norwich company.
- E. Scrivener discussed DRI project and what can be done with allotted monies.

**Made a motion to move forward with Principle by J. Skundrich; second by E. Genute. All in favor moving forward with next phase of project; motion has passed.**

V. Committees

a. Committees of the Board

i. Executive

ii. Audit / Finance

b. Committees of the Corporation

i. Board Development -

Board Orientation Potential Dates Emailed: Tuesday, September 24 or Thursday, September 26; A. O'Neil heard from new board members.

- Discussed alternative date - October 15, 2024

ii. Membership - Have new members; rentals are helping the bottom line

iii. Performance (as of September 19, 2024)

1. Dolly Tickets: Almost to 200

- Featured on billboard at end of town of Norwich.

2. Film & Strings Tickets: Free to public; 50 people reserved seats (\$80 donation)

3. 12-24 Tickets: Close to 40

4. NY Ballet: 6

iv. Gallery - NBT Employee Show NBT Providing CAC Potential Dates; collaborating with Esperanza a NBT Bank

v. Facility - Had a meeting on 09/19/2023

c. CAC Ad Hoc Committees

i. Fundraising –

● Winery/Cider Bus Tour October 5; need to reserve bus by 09/20/2024. If not good sign up attendance, will cancel. Will move to next year.

- Another give back night coming up soon at Nina's or the Stadium; A. O'Neil to confirm

- D. Reppert would like to schedule another Fundraising Committee Meeting soon

ii. Special Events

1. Gala Meeting Wednesday Sept 11 5:00 @ CAC - discussed current \$2600 in sponsorships that have been secured; \$12,000 in prior years. Invitations going out next week. E-blast sent out about sponsorships. M. McKown asked CAC board members to please work on sponsorships.

Next meeting is Monday, October 7, at 5PM at CCC with Heather.

2. Silent Auction Items - Will try to ask businesses that have not been asked; can be craft items.

G. LaMonica knows someone who wants to donate much art.

3. Bucket o' Booze - Bring in bottle of alcohol to the arts council; will take donations up until the event.

iii. Grants for Teachers – On hold till January 2025 (Final Reports Due)

VI. Executive Director's Report

a. Chenango County Meeting September 12 – Asking \$12k/Budgeted \$10k - \$10K Approved; A. O'Neil explained that CAC is asking for more as CAC ticket sales prices are lowering.

- A. O'Neil invited back for County's Finance Committee Meetings.

b. Meeting with Florence Doller and Esperanza, A. O'Neil, R. Fuller and D. Reppert on 9/24/24 at 11:00AM

c. A. O'Neil has been asked to audition for NTCl Scrooge Show.

VII. Continuing Business - Covered elsewhere in agenda

VIII. New Business - None

IX. Adjourn 5:34PM - Motion by J. Baldwin; Second by J. Eaton

Next Exec Meeting

Thursday October 10, 2024 at 4:30 via Zoom

Next Full Board Meeting

Thursday October 17, 2024

[Minutes Submitted by CAC Board Secretary, S. Green]