

EXECUTIVE COMMITTEE
Denise Reppert Presiding
Thursday, October 10, 2024 at 4:30pm
Zoom Meeting

[Present::; R. Fuller; S. Green; M. McKown; A. O’Neill; D. Reppert]

I. Call to order at 4:30PM

II. Review Minutes: Minutes accepted as presented.

III. Treasurer’s Report - by R. Fuller

Income: Ahead in revenue because of endowment draw and individual contributions.

- a. NTCI & Church rental income coming in - Affected by timing
- b. Working on additional fundraising for income besides the bi-annual Gala
 - Rescheduled the planned wine tour
- c. A. O’Neil reported that CCA has not yet received NBT contribution.
- d. Individual contribution should include the over \$478 for CAC through D. Reppert’s Pampered Chef Fundraiser this summer. \$50 was added to the donation.

Expenses: Total expense was \$62688 for first three months of fiscal year

- a. 6190 (Note) - Office Supplies, postage over budget for this time of the year.
 - b. Discussed Gala expenses
 - c. 6196 (Note) - Higher than where CAC should be at this time because of timing. (Includes the ticketing system, carbonite, etc.)
 - d. Rental - Will be a month over budget this fiscal year; was a month under budget last fiscal year
 - e. A. O’Neil discussed the hotel issue with the Dolly show; hotel was unsafe & unclean so had to make other arrangements unexpectedly. Corporate card was declined due to unusual use when trying to book new hotel; A. O’Neil needed to pay with her credit card, so this # may include that. Some of the food cost needs to come out of “Hospitality” line. A. O’Neil to look into.
 - Next 2 shows are local or getting comped rooms
 - f. 6800 - Expense for sound equipment for DRI; will be reimbursed.
- Net Revenue Fiscal Year to Date: \$13,242 for 3 months with \$4,247)
 - R. Fuller reviewed all account balances as of end of 3 months of first fiscal year.
 - Endowment - \$410K recovered from distribution.

IV. Committees

a. Committees of the Board - No updates

- i. Executive
- ii. Audit / Finance

b. Committees of the Corporation

- i. Board Development:
 - Board Orientation on Tuesday, October 15, 2024 at 4:30PM via Zoom. BOD Members can attend orientation; orientation is mandatory for new BOD Members.

ii. Membership: No updates

iii. Performance :

1. Dolly Tickets: 285 Tickets sold; \$3775 net income
2. Film & Strings Tickets: On 10/19/24. Free to public; 75 reserved and \$140 received in donations.
3. 12-24 Tickets: 49 (now at 60 sold); show on 12/13/24
4. NY Ballet: 7; on 04/12/25

iv. Gallery: New show opening 10/18/24 at 6:00PM. "The Pencil's Path"; Danielle Haney, local artist

v. Facility: A. O'Neil presented report; focused on the show Scrooge with NTCI

c. CAC Ad Hoc Committees

i. Fundraising: Mentioned Pampered Chef above

ii. Special Events:

1. November 2024 Gala:

- Have over \$7,000 in sponsorships
- Megan & Alyssa going to hammer out what needs to be done
 - More for bucket of boos
 - Silent Auction Items; tickets to sell; committee to work on silent auction items.
- A. O'Neil is picking up silent auction Items
 - Including from Rumble Ponies

iii. Grants for Teachers: No Updates at this time

V. Executive Director's Report

a. DRI Update – Met with Mike O'Reilly & Laura Grady from Principle

- Meeting with Eric Scrivener to button up state requirements
- Next, checking for lead & asbestos by end of October
 - After, to present sketches of ideas, likely in November
 - Will complete doable project phases between shows - Next due in January 2025. To be reimbursed & back in bank
- March 2025 - Agreement expires with the State; Eric can help with an extension

b. A. O'Neil shared that Steve Palmatier is to donate unfinished glass ceramics and clay. In April or May of 2025, to have Gallery Show of Andy Warhol inspired art also donated by Steve. Steve to give CAC his commissions on profits to CAC.

c. Met with F. Dollar of NBT on 9/24/24 but not word of contribution yet.

VI. Continuing Business - None

VII. New Business - None

VIII. Adjourn - at 5:19PM

Next Exec Meeting
Thursday November 14, 2024 at 4:30 via Zoom

Next Full Board Meeting
Thursday October 17, 2024

[Minutes Submitted by CAC Board Secretary, Sarah Green]