

EXECUTIVE COMMITTEE  
Denise Reppert Presiding  
Thursday, November 14, 2024 at 4:30pm  
Zoom Meeting

[Present: R. Fuller; M. McKown; A. O'Neil; D. Reppert]

I. Call to order at 4:32PM

II. Review Minutes: Minutes stand as corrected (A. O'Neil made correction of list of attendees prior to uploading minutes to the portal; removed M.E. Emerson from present list.)

III. Treasurer's Report - by R. Fuller

Income: Revenue is at \$ 88,181; 44% of budget

- a. \$4400 ticket sales at 59% of budget. Good standing
- b. Corporate donations still at \$0 due to waiting for NBT
- c. Gala – at 52% of budget; \$12,380

Expenses: Total expense was \$78,462; \$39.05 of budget

- a. Gallery supplies (6189) – Double of what is budgeted; A. O'Neil stated it is offset by a grant for \$5000 for gallery supplies and musicians. The grant money goes under “other grant”; was received before the end of June. Grant w
- b. 6550.3 – Lodging over budget
- c. DRI expenses still there; not yet reimbursed dur to finishing environmental survey. Will be completed as soon as Principle can complete it.

Net Revenue Fiscal Year to Date: \$9719 in the black; October, had more expense than revenue. Without DRI, positive \$14K for the year.

R. Fuller reviewed all account balances.

- General Checking - \$13802; waiting for NBT monies; R. Fuller asked if CAC would need to draw from line of credit. A. O'Neil does not think so; average expense each month for CAC is \$18K.

- R. Fuller asked the status of tax return; shared that accountants' staffing may be changing. If we pay before December, would be a “double hit.” R. Fuller would like to look at the CAC 990.A. O'Neil will upload it to the website as it is public knowledge.

IV. Committees

a. Committees of the Board - No updates

- i. Executive
- ii. Audit / Finance

b. Committees of the Corporation

i. Board Development: No updates

ii. Membership: Sending out membership reminders, and Mary Beth sent e-blast.

iii. Performance:

1. 12-24 Tickets: 87 sold; show on 12/13/24. Expect people at the door.

iv. Gallery: Made about \$150 on last show. 30% of what artist showed. Had prints and originals for sale.

- Member show is December 14, 2024.
- D. Reppert asked status of NBT Show; a. O'Neil will update next week.

v. Facility: Scrooge with NTCI rehearsals happening

c. CAC Ad Hoc Committees

i. Fundraising: 11/14/2024 Gilligans Give Back night; want to have another Fundraising Committee meeting following Gala.

ii. Special Events:

1. November 2024 Gala: M. McKown reported on status.

- Met 11/13/24; have final details down
- Profit of \$10,000; with silent auction and raffle. May be some cost from Live Event
- D. Reppert suggested debrief meeting following the gala.

iii. Grants for Teachers: a. O'Neil received one final report in mail.

V. Executive Director's Report

a. DRI Update – Waiting for environmental study; Laura Grady of Principle stopped by and measured theater.

- Meeting with Eric Scrivener to button up state requirements
- Next, checking for lead & asbestos by end of October
  - After, to present sketches of ideas, likely in November
  - Will complete doable project phases between shows - Next due in January 2025. To be reimbursed & back in bank
- March 2025 - Agreement expires with the State; Eric can help with an extension

b. Met with F. Dollar of NBT – Under new management; wants Florence Doller to meet with A. O'Neil to cover where CAC gets other funding from. A. O'Neil shared the breakdown with Florence; waiting for response. Sent Esperanza an invoice for the Diamond level for the Gala. A. O'Neil to follow-up with Florence; will do an invoice. Hoping for 19K.

VI. Continuing Business - None

VII. New Business – None

VIII. Adjourn - at 4:56 PM

ext Exec Meeting

Thursday December 12, 2024 at 4:30 via Zoom

Next Full Board Meeting

Thursday November 21, 2024

[Minutes Submitted by CAC Board Secretary, Sarah Green]